

# CANADA

Language College, Post-Secondary Partnerships & International Services

## INTERNATIONAL LANGUAGE COLLEGE

School District No. 43 (Coquitlam)

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### CRITERIA FOR STUDENT ACCEPTANCE

Canada International Language College wishes to provide a challenging and exciting program for our students. There are, however, certain expectations of students when we accept them into our program. Therefore, it is important that agents, acting on behalf of a student, understand the following criteria for selection and apply early to the Canada International College Program.

1. All adult student applications should be forwarded to our office on the original application form with an accompanying letter from the agent indicating full name and address of the agent and the company they represent. A signed statement to the effect that the agent has gone over fully, with the student, the participation agreement, and our refund policy is very important.
2. Applications must be complete and original transcripts of at least the previous school year record must be forwarded to our office. If faxed records are sent initially, original records should follow.
3. As guidance to agents, an adult student should have a minimum of a "B" average (or minimum of 75% to 80%) in their academic subjects and have good character. For students under the age of 21 a reference letter from the previous school and a personal letter from the student should accompany the application, unless there is a personal interview with a college staff member.
4. Programs placement will be at the discretion of the Canada International College (CIC) Office.
5. The professional staff of the college will determine student programming after initial assessment has been completed. The college staff will make the final determination of a student's English level.
6. It is the responsibility of the agent to have the application form completed and signed by the student. This includes the general application form and the detailed participation agreement.